



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR FORCE SERVICES AGENCY

NOV - 8 2006

NAF Contracting Policy Memo 06-C-01

MEMORANDUM FOR NONAPPROPRIATED FUND (NAF) PURCHASING PERSONNEL

FROM: HQ AFSVA/SVC  
9504 IH 35 North, Suite 370  
San Antonio TX 78233-6636

SUBJECT: NAF Purchase Card Program

1. This memorandum provides revised policy on the Single Purchase Limit (SPL) for the new NAF Purchase Card (P-Card) Program.
2. When specified in a written delegation of authority, non-warranted NAF cardholders' SPL may be up to \$5,000. The purchasing card can then be used to purchase supplies, and equipment, without creating a purchase order, up to \$5,000. When the Service Contract Act and the Davis Bacon Act apply, then the amount is limited to \$2,500 and \$2,000 respectively.
3. This memo is in effect until these changes are incorporated into AFMAN 64-302, Nonappropriated Fund (NAF) Contracting Procedures and AFI 34-275, Air Force Nonappropriated Fund (NAF) Government Purchase Card Program. If you have any questions, please contact my POC Ms. Shirley Harmon, HQ AFSVA/SVCKB, DSN 487-6931 or myself.

A handwritten signature in black ink, appearing to read "william A. Foran".

WILLIAM A. FORAN, GS-15, DAF  
Director, NAF Purchasing

cc:  
Ms. Betsy Matich, SAF/AQCP